How to see if a classroom is booked in Timetable

1. Log in to <u>Timetable</u> and select "Overview":

へ	🖌 timetable.ai	u.dk			Room Book	king portal Mobile · Timetable view · <mark>Overview)</mark> Me	ssages Dansk Séttings Hélp Lóg (
🖬 Day	📑 Week 📑 Month	List by timetable	List by time Availability				
pril 2023					Activities of	f all types shown 🗸 🕻 Today 🗦	+ Add timetable
ek 13		Mon 27	Tue 28	Wed 29	Thu 30		Your schedule is still empty It looks like you have not added any Imntabile you. Click the button to add a timetable now or with the help page for more information.
ek 14		3	4	5	6		7

2. Click on "Locations" and search for relevant room:

AARHUS Overview Courses Modules Stu	dents Student groups	Staff Locations	
Back to timetable			
Courses overview			
Show 20 v entries		Se	arch:
Course			
124104 Klassisk filologi, bachelor 7.per.(1)			View timetable Export -
124104 Klassisk filologi, bachelor 8.per.(1)			View timetable Export -
275101 Bioteknologi, bachelor 5. semester E22			View timetable Export -
280118 Byggeri, BSc. 5. semester E22			View timetable Export -
100301 Tilvalg (AR) 0.per.(1)			View timetable Export -

3. Press "View timetable":

AARHUS UNIVERSITY OVERVIEW Courses Modules Students	Student groups Staff	Locations	
Back to timetable			
Locations overview			
Show 20 v entries		Search:	5128
Location			
5128-120			View timetable Export -
5128-132 Undervisningslokale			View timetable Export -
5128-218 Undervisningslokale			View timetable Export -
Slettes pr. 1. august 2022. 5128-217 Undervisningslokale			View timetable Export -
Slettes pr. 1. august 2022. 5128-245 EE Power Lab			View timetable Export -
Showing 1 to 5 of 5 entries (filtered from 959 total entries)			Previous 1 Next

4. You will be taken back to the timetable and can now see if the room is available:

timetable.au.dk		Roo	m Booking portal Mobile · Location view · Timetable view · Overview Messag	ges Dansk Settings Help Log out
🖻 Day 📑 Week 📑 Month 📑 List by timetable 📑	List by time 🔲 Availability			
April 2023			Activities of all types shown V C Today >	
eek 13 Mon 27 0:00 KF2FØMP-01 Food Microbiology and Project 2	Tue 28 10:00 ETFYSG-01 Basic Physics	Wed 29 08:00 Fracture Mechanics	Thu 30 Fri 31 J 08:00 ETFYSG-01 Basic Physics	AU Timetables
2:00 Topology Optimization	10.00 ETFT30-01 Basic Physics	00.00 Tractore mechanics	Color En rooter base rinjata	5128-218 Undervisningslokale
ek 14 3	4	5	6 7	
ek 15 10	11 10:00 ETFYSG-01 Basic Physics	12 08:00 Fracture Mechanics	13 14 08:00 ETFYSG-01 Basic Physics	